

ForestValue2

JOINT CALL FOR RESEARCH PROPOSALS IN 2023

MANUAL FOR PROPOSAL SUBMISSION

Proposal submission deadline: 1st September 2023 13:00 CEST

Call website: <https://forestvalue.org/joint-call-2023-jc-2023/>

Submission: https://ec.europa.eu/eusurvey/runner/ForestValue2JC2023_proposals

PLEASE NOTE: Only Coordinators of consortia which intend to submit a proposal to the ForestValue Joint Call shall sign up and complete the proposal in the Electronic Submission System. Project partners shall not sign up as the Coordinator enters their information as well.



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Grant agreement ID: 101094340

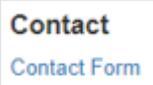
<https://forestvalue.org/>

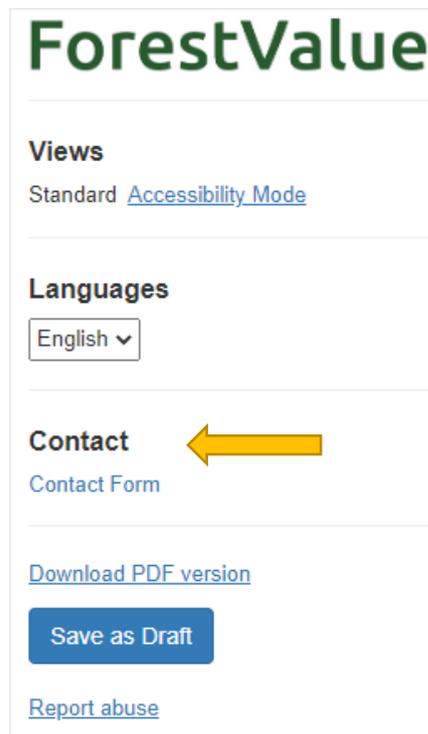
GENERAL

The submission of the ForestValue2 proposals via the website https://ec.europa.eu/eusurvey/runner/ForestValue2JC2023_proposals is a self-explanatory process. While completing questions and uploading files, it is important to stick to the requested formats.

This manual is helpful explaining the technical details of working on this platform.

On the right side of the submission page you find an overall “managing block”.

 The **Contact Form** is directed to technical colleagues at the EU Survey organisation. However - we advise to always first try the direct way and contact the ForestValue2 call office under call.office2023@forestvalue.org in case of ANY questions. We will try to help you as fast and specific as possible.

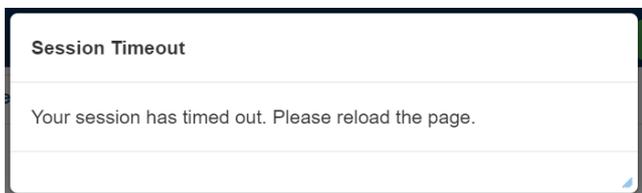


* Main thematic research area

Sustainable Forest Management

This field is required.

The fields marked with * are obligatory to be completed. If you do not complete these fields a submission is not possible.



NB: There is a session timeout for the submission of your contribution after 60 minutes; this is an automatic security feature.

Therefore it is recommended to save your contribution or preferably work offline until all documents that need to be uploaded are completed.



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<https://forestvalue.org/>

DRAFT - SAVE - EDIT - DRAFT

Save as Draft

In the “managing block” you can find a button “Save as Draft” – this allows to save your entered information as draft in the system. When you click on “Save as draft” an automatic window will appear which includes a link that gives you a secure connection to your current state of proposal. You can decide to have the link sent to you by Email or copied to the clipboard.

Do not forget this link

Your participation has been saved, but is not yet submitted.
Use this link to edit later on your answers.

<https://ec.europa.eu/eusurvey/runner/921fde3a-3423-4292-9ff4-6e7a67e4f81a?draftid=f43f95ce-9a4e-4c51-a73a-90de3394ac54>

Send this link by E-mail

Copy to Clipboard

Need a copy of your current draft?

Get PDF

II Data Upload

Under *II Data Upload* you are first asked to download an Excel template for the financial and contact details. After you have filled in all the required information, please upload it again in Excel format. **Note: please use Excel 2010 or a newer version to work on the file.**

Next, you can download the Word template for the project description. After you have collected all the information in the project description, please upload a PDF copy of it to the submission platform.

In case your project foresees industry involvement or co-funding from other sources, please upload a Letter of Commitment for each institution – compiled in ONE PDF. You are welcome to use the given template.

The CVs of Coordinator, Work Package Leaders and other main contact persons per partner are requested as well. Please upload these in PDF format in ONE compiled file with max. 1 page per person and max. 3 MB in total for the whole file.

Any further files with annexes or additional information (company brochures, supporting documentation, reports, audio, video, multimedia etc.) will not be considered for evaluation.

Definition: Who are “PARTNERS” in a proposal?

PARTNERS take a substantial part in the project and thus have to be included in the proposal excel

- ALL parties requesting funding are partners
- If they do not request funding a LoC has to be added
- The work plan could not work out without the partners contribution

OTHER PARTIES only have a minimal contribution and do not have to be included in the proposal excel

- They do not request funding and thus have to add a LoC
- If the party would drop out, the work plan would still work out



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III Finalisation

At this point, you have to confirm to have acknowledged the most important eligibility criteria as well as the ForestValue2 privacy policy. You may only submit if all required fields (marked with *) are completed.

AFTER SUBMISSION

Please take a moment to save your contribution ID – this is important for editing your proposal later again. The final proposal submission deadline is 1st September 2023 13:00 CEST.

 **Contribution successfully submitted**

Thank you for your contribution!

Please take a moment to save your Contribution ID: 951961d2-a0bc-48c7-93f6-a4f1db2c1cff 
You may need it in the future (e.g. to edit your contribution).

[Print](#) [Get PDF](#) [Edit](#)

If you want to edit your submitted proposal again, please enter your contribution ID here:

<https://ec.europa.eu/eusurvey/home/editcontribution>



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